**Franklin Village Public Library**

**Board Meeting**

**June 11, 2020**

**(Outside in Reading Garden observing social distancing)**

**AGENDA**

1. **Call to Order**, 6:35 pm

2. **Roll Call**: Mira Stakhiv, Kim Greidanus, Susan Stevens, Judy Moenck, Teresa Natzke

3. **Approve Agenda**: Judy made a motion to approve it. Kim seconded.

4. **Approve meeting minutes** **from May 14, 2020**: Judy made a motion to approve the minutes as amended. Susan seconded it. All in favor.

5. **New Business**

* Adopt resolution to recognize Judy Moenck’s many years of service to the library board: Mira made a certificate of resolution to publicly recognize Judy’s years of service and dedication to the library, to be signed by all of us. Judy thanked us and expressed how much she enjoyed her experience on the Board.
* Appoint new board member(s): We had 5 applicants but 2 dropped out. Current candidates are Rick David, Susan Pepper, and Janice Cherkaksky Mira asked all of them the same 3 questions when she spoke with all of them.
* Rick David has an excellent financial background and would add another perspective to the board.
* Susan Pepper works in marketing at Ford. Can bring a perspective of customer service to the library.
* Janice Cherkasky: Event planning and fund raising background. This is a skill set that we have never had before.
* Mira made recommendation to consider Rick David because of his financial background.
* Teresa suggested that Susan Pepper join the Friends group. Mira will email her re: this. Her skills in marketing would be very welcome there.
* Judy made a motion to appoint Judy Cherkasky to start immediately and Rick David to start in August which is when the new financial year would start. Kim seconded this motion. All in favor.
* Teresa brought up that the position of “co-treasurer” has been in the by-laws and we will need to change that language if/when we eliminate that position, which is recommended. All were in favor to take out the co-treasurer and just leaving a treasurer. Judy made a motion to take out the position of co-treasurer. Kim seconded this motion. All in favor. At the next meeting in August, we will formalize the change in the by-laws.
* Approve installations of special ionization units (air filters): Kim has worked extensively on this. She spoke with our Heating and Cooling company (Sun) but representative did not have a lot of information to offer. Their product is the REME HALO Coronavirus UV light that kills the virus. For two units, the cost would be $2500. People can not be under the UV light but it is safe in the duct work. A second company’s product does not claim to kill the virus but rather, cleans the air. The third are portable units. The cost for that system would be $4400.00. Discussion ensued. Judy made a motion that we authorize up to $2500 for the Reme Halo LED UV Bulb as a precaution to improve the air in the library and to make it safer. Susan seconded it. All in favor.
* Approve salary increase for accountant (Karl Heiss): Mira recommended a 10% increase . He has not had a raise in 6 years. Kim feels this is deserved and would show our appreciation for the high quality of his work. Judy made a motion to support Mira’s recommendation , effective with the July fiscal year. Kim seconded it. All in favor.
* Consider memorial bench requested by Judy Chase, in memory of Franklin resident, Anita Sosin: Teresa reminded us that we have a policy of not putting plaques on benches, and this has been explained many times. Also, the place where they want to place the bench is not a place we would want it. It is suggested the bench be placed on the Green and not on the library grounds. Susan made a motion to say no to allowing the donated bench to be placed in the front of the library. Judy seconded it and all were in favor.

6. **Treasurer's Report**

* Approve May monthly report/bills for approval: Susan reviewed points in the budget. Mira made a motion to approve the budget. Judy seconded it and discussion ensured. All in favor.
* Susan reported that we are due $300 from the Friends.
* Approve budget for fiscal year 2020/2021: Teresa had some recommendations. She is suggesting that we hire a part time children’s librarian, raise Karl’s pay, and give an increase in pay for the rest of the staff. This increased the budget by about $8000. It is also recommended that we purchase laptops so they can be spaced out in various places in the library, rather than have the two computers in a small, closed area. These will be discussed further at the August meeting and no money has been budgeted for them yet.
* Judy made a motion to approve the budget as presented by Susan for the fiscal year of July 1, 2020.- June 30, 2021. Kim seconded it and all were in favor.

**7. Librarian's Report:**

* Curbside service will begin on Monday and we will continue this until Teresa makes a decision to change this policy. Our opening will be based on what is best for our space and our building. There are various viewpoints that need to be considered in terms of opening and usage, but because we are small, we can be responsive to individual needs.
* The Board is recommending that we do not have computers for patron use, at least until we meet again in August.
* Update on Library openings (when, how) due to COVID-19 : Discussion was held and Teresa will inform us of any changes and decisions.
* Summer Reading Program Update - All programming will be virtual.
* Consider hiring new part-time children's librarian. This will be put into the budget. Teresa will update the Board about possible candidates.

**8. Maintenance**

* Garden/landscaping update: Kim reported that OEM will be doing our grounds maintenance and will be replacing the Enoki.
* Kim and Stuart planted flowers in the front. Hoses were placed and extended, as needed.
* Garden maintenance schedule was discussed and Kim will continue to monitor this.

**9. Public Comments**

There were no public comments.

**10. Adjourn:** Judy made a motion to adjourn; Kim seconded it. The meeting was adjourned at 8:11 p.m.

The next meeting will be August 13, 2020 (No meeting in July)

Respectfully submitted by Robin Rosen, 6-11-20.